

Friends of Poway High Foundation

Grant Agreement

Applicant's Name: _____

Project Title (ie computer, supplies): _____

Description of Request: _____

This project will benefit the students of Poway High School by _____

Requested Grant:

Amount \$ _____

Installation \$ _____ by _____

Service Agreement \$ _____ term _____

Sales Tax \$ _____

Shipping \$ _____

TOTAL Requested \$ _____

Amount Approved: \$ _____

Date Approved by FofPHF: _____

I understand that as a recipient of a grant from Friends of Poway High Foundation:

1. Grant funds will be paid either directly to the material supplier or as a reimbursement.
 - a. For direct payment to supplier, please provide an invoice or purchase order
 - b. For reimbursement, please provide an original receipt showing payment for the materials.
2. Any non-consumable material purchased with Foundation funds will remain the property of the school site.
3. Any funds not spent in the Grant request will remain with the Foundation. The Grant must be fulfilled within 90 days of the approval date otherwise the grant may be cancelled.

Applicant

Friends of Poway High Foundation

Chairperson

Amount Paid: \$ _____

Date Paid: _____ **Check #:** _____